



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of September 2, 2014

Commissioners:

Wallace Bruce, Chairman
Robert Brophy*
Elisabeth Frye
Ted Marshall

James Richardson*
Shirley Singleton
Samantha Stevens

Staff:

Deborah Cunningham*
Administrative Clerk

*Absent

The Commission continued a public hearing on a Notice of Intent filed by Carlton Coose to permit after the fact removal of trees, the construction of a vegetable garden, construction of a drainage ditch, the maintenance of an existing stone wall, the construction of a new stone wall and to propose the enclosure of an existing deck, re-gravel driveway, install boulders along driveway, install fence, and construct a gravel driveway extension within 100 ft of Chebacco Lake at 75 Wood Dr. At the request of the applicant's representative, the meeting was continued. On a motion made and duly seconded, the Commission voted unanimously to continue the public hearing.

The Commission reviewed a building permit application for 50 Southern Avenue.

The Chairman presented the minutes of the meeting of August 5, 2014 for approval. On a motion made and duly seconded, the Commission voted unanimously to approve the minutes as presented.

S. Singleton updated the Commission on the project at 35 Dodge Street. She advised that an anonymous email had been forwarded by the Clerk regarding the storage of trailers in the buffer zone. Ms. Singleton contacted Mr. Bergeron and was told that the trailers were being stored for owners who had slips in the marina. He advised that this was seasonal storage (up to October 15) and that he had nowhere else on the property to keep the trailers because the gravel lot is very busy. Having viewed the entire property, Ms. Singleton agreed with this assessment. Mr. Bergeron was reminded that the trailers should be placed no closer than 25 ft from the BVW and he agreed to respect this boundary. She also noted that the trailers were more than 200 ft. from the riverfront. Ms. Singleton explained that, based on a casual determination which she had emailed to the Commission, the Clerk had responded to the anonymous email. Ms. Singleton then expressed concerns about parking on the property. She is going to ask Mr. Bergeron to propose any work to the parking area to the Commission before he begins work. This will most likely not be until the Spring of 2015.

The Commission then discussed how responses to anonymous inquiries should be handled. Brendhan Zubricki had advised that the Commission that anonymous complaints should not be addressed and only office hours and meeting times should be given.

The Commission also discussed the issue of Ms. Singleton being away for some of the winter and if she could participate remotely in the meetings. It was determined that there would not be remote participation by Commission members who were unavailable for meetings.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk